

Tanta University

Faculty of Arts

Internal Bylaw of Faculty of Arts

Tanta University

Licentiate Stage

2009\2010

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Introduction:

Learning is a must. This fact necessitates continuous development, modification and change in our plans, academic programs, bylaws, curricula and research techniques in order to grasp the latest achievements of modern science, to take part in current knowledge and to cope with scientific and technological revolution the world lives in the meantime.

Hence, Faculty of Arts at Tanta University does not want to be away from these international developments and methodological, technical and objective scientific advances to benefit community generally and to have significant position among Egyptian, Arab and foreign faculties of art.

Thereupon, this bylaw was formulated.

First: Aims of Development

1. To cope with successive developments in higher education systems and to catch up with new findings in various specializations of science.
2. To achieve interdisciplinary education whether inside a department or among departments.
3. To help students acquire new skills such as learning languages, human sciences, and using computer and its applications.
4. To inform students about causes of Egyptian and Arab societies related to history, civilization and culture so as to enhance their patriotism.

Second: Features of Development

The previous aims are embodied in these obvious features:

1. To add new curricula that match modern scientific trends and intellectual approaches.
2. To ensure providing practical or field training in many curricula to maximize students' benefit from the subject theoretically and practically.
3. To introduce new curricula in some departments to cope with the advancement in its specialization.
4. To introduce new specializations and divisions at the Faculty to meet labor market needs.

Third: Articles of the Bylaw

Article (1): Aims of the Faculty

- Faculty of Arts aims to promote human thought and to offer human, literary and social sciences, studies and research via:
 1. Preparation of specialized researchers who graduate in fields of human sciences, languages and their literature, social sciences and information so that everyone can serve community in the field he is qualified for.
 2. Conducting studies and research in areas of human, social, linguistic and literary sciences to try to develop community, solve its problems and achieve its sustainable development.
 3. Participation in future planning through taking part in various community activities particularly in social and educational fields and rural and urban planning.

4. Preparation of specialized researchers who graduate from departments of foreign languages to fulfill communication among different Arab cultures and foreign cultures.

Article (2): Departments of the Faculty

Faculty of Arts at Tanta University consists of the following departments:

1. Department of Arabic Language and Its Literature
2. Department of English Language and Its Literature
3. Department of French Language and Its Literature
4. Department of Philosophy
5. Department of Geography and Geographic Information Systems
6. Department of History
7. Department of Sociology
8. Department of Archeology
9. Department of Psychology
10. Department of Libraries, Documents and Information
11. Department of Media

Article (3): Scientific Degrees

- 1- Upon request from Council of Faculty of Arts Tanta University grants the degree of Licentiate in Arts in one of the following specializations and academic divisions:
 - 2- Arabic Language and Its Literature
 - 3- English Language and Its Literature
 - 4- French Language and Its Literature
 - 5- Philosophy including two divisions
 - a) The General Division
 - b) Political Philosophy Division

- 6- Geography and Geographic Information Systems GIS including two divisions
 - a) General Geography and GIS
 - b) Maps, Survey and GIS
- 7- History
- 8- Sociology
- 9- Archeology including four divisions
 - a) Division of Islamic Archeology
 - b) Division of Greek and Roman Archeology
 - c) Division of Ancient Egyptian Archeology
 - d) Division of Tourist Guidance
- 10- Psychology
- 11- Libraries, Documents and Information
- 12- Media including three divisions
 - a) Division of Radio and TV
 - b) Division of Journalism
 - c) Division of Public Relations

Article (4): Stages of Study at the Faculty

Study at the Faculty is divided into two stages:

- a) The stage of the first university degree in arts (Licentiate)
- b) The stage of postgraduate studies

Article (5):

The duration of study at the Faculty to gain licentiate degree is four years. Each year consists of two semesters. Each semester is about fifteen academic weeks.

Article (6): Language of Teaching

The language used for teaching at scientific departments is Arabic except for departments of foreign languages that use these languages for teaching their curricula. It is allowed for other departments to use a language other than Arabic for teaching some curricula if this is needed according to the nature of the curriculum.

It is allowed to use a foreign language to teaching and examine incoming students who do not speak Arabic if it is difficult to teach or examine them in the subjects taught in Arabic at departments of foreign languages. However, this must be based on a decree issued by Faculty Council.

Article (7): Attendance and Absence

A student has to attend 70% at least of each curriculum. He is deprived of taking the exam if his attendance is less than the mentioned percentage. Deprivation is based on a decree from Faculty Council upon a request from councils of specialized departments.

Article (8): Exam and Assessment System

- Period of exam of any academic curriculum is two hours in all academic years at all departments of the Faculty.
- Exams are written in all curricula of each year. According to a suggestion from Department Council, Faculty Council and University specialized councils an oral exam can be added to the written exam in one subject or two in each academic year in each semester separately. This oral exam is not given more than 25% of the total marks of a subject.

- 15% of the marks of the subject can be allocated for the practical part or training (i.e. year's work) in some subjects with a decree by Faculty Council based on a suggestion from councils of specialized departments.
- A student is transferred from the year he is enrolled in to the next academic year if he succeeds in all subjects or fails no more than two subjects from his current year or from a past year. The student takes the exams in the curricula he failed on the dates determined by Faculty Council.
- Second round exams are held in September for fourth year students in no more than two curricula.
- The top mark of each academic curriculum is 100 (one hundred) marks.
- A student's success in curricula, in each year, and in the cumulative total is assessed with one of the following estimations:
 - Excellent: 90% or more of the total marks
 - Very Good: from 80% to less than 90% of the total marks
 - Good: from 65% to less than 80% of the total marks
 - Fair: from 50% to less than 65% of the total marks

Article (9): Failure and Reexamination

- A student remains in his current academic year if he fails more than two curricula and he is reexamined with students of the same academic year in the subjects he failed from this academic year or from previous years. He cannot be transferred to the next year unless he succeeds in all curricula or fails no more than two curricula from his academic year or from a previous one.
- A student's failure in curricula is assessed with one of the two following estimations:
 - Poor: from 35% to less than 50% of the total marks

- Very Poor: less than 35% of the total marks

Article (10): Academic Curricula

- The Academic curricula are as shown in the tables attached in (Fourth)
- Students of departments of English and French are trained in linguistics at special labs in 50% of the hours allocated to this subject.

Remark:

- The code of each subject consists of letters and numbers that symbolize: the title of the department in English, the title of the division in English, the serial number of the subject in the list of year's subjects at the level of the division or the level of the department.

For example: the code G3G2 symbolizes Department of Geography, the third year, the Division of General Geography and the serial number of the subject.

- Provisions of this bylaw apply to new students and students who restudy the first year with effect from the start of applying the bylaw. However, students of the other years have their own bylaw applied to them.
- Provisions of this bylaw apply to students of the second, third and fourth years who restudy subjects from the first year. Furthermore, the same bylaw applies to “students from outside” till their graduation.

Article (11): Scientific Trips

Faculty students make scientific trips inside the Arab Republic of Egypt and these trips are considered a complementary part of their theoretical study. The trips have to be approved by Faculty Council at the beginning of each academic year based on suggestions from departments that have scientific trips in their educational plans such as departments of Geography, History, Archeology, Psychology, etc. in order to allocate a budget for the trips and to determine the share provided by the Faculty.

Students of the third and fourth years at departments of Media, Archeology, Sociology; Libraries, Documents and Information; and the Division of Maps, Survey and GIS at Department of Geography are trained during the summer holiday at governmental and private institutions and companies. This training is a main condition for graduation.

Article (12): Regulatory Rules

*Oral Exams: Department Council suggests holding an oral exam in some curricula in addition to the written exam and the year's work in each academic year. 75% of the mark is allocated to the written exam and 25% is for the oral exam and the exam is obligatory to all students of the year.

*The Faculty holds oral exams in foreign languages for the blind and students who have disability in the hand as well as some cases approved by Faculty Council based on a report from the Supreme Medical Committee at the University.

*The curricula that include year's work are:

- Chosen form practical curricula of the department.

- Curricula that have year's work that are suggested by any department and approved by Faculty Council are no more than two curricula in each semester in each of the four years.

- Marks of the year's work are no more than 25 out of 100 marks.

Article (13): Provisions of University Organization Law and its executive bylaw are applied in the cases that are not mentioned in this bylaw.

Article (14): "A student is not granted the Licentiate degree in Arts unless he gains the International Computer Driving License (ICDL) or an equivalent certificate with effect from the academic year 2008-2009, i.e. beginning from students who join the first year at the Faculty in 2008-2009".

Fourth
Academic Curricula at Departments of
the Faculty

Tanta University

Faculty of Arts

Department of Arabic Language and Its Literature



**Department of Arabic Language and Its
Literature**

Tanta University

Faculty of Arts

Department of Arabic Language and Its Literature

Academic Curricula

The First Year

The First Semester

Code Number	Subject	Number of Hours			Marks		
		Theoretical	Practical	Total	Oral	Written	Total
AA11	Pre-Islamic Literature	3	-	3	-	100	100
AA12	Grammar and Morphology (1)	3	-	3	-	100	100
AA13	Sciences of the Holy Quran	2	1	3	20	80	100
AA14	Arabic Editing	2	1	3	20	80	100
AA15	History of Criticism and Eloquence	3	-	3	-	100	100
AA16	Geography and History of the Arabian Peninsula	3	-	3	-	100	100
	Total number of hours	16	2	18			600

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Department of Arabic Language and Its Literature

The First Year

The Second Semester

Code Number	Subject	Number of Hours			Marks		
		Theoretical	Practical	Total	Oral	Written	Total
AA17	Literature of Early Islamic and Banu Umayyah Eras	2	1	3	20	80	100
AA18	Semantics	2	1	3	20	80	100
AA19	Exercises in Grammar and Morphology	3	-	3	-	100	100
AA110	Introduction to Linguistics	3	-	3	-	100	100
AA111	Sources of Arab Heritage	3	-	3	-	100	100
AA112	Modern European Language (1)	3	-	3	-	100	100
AA113	Human Rights	2	-	2	-	100	-
	Total number of hours	18	2	20			600

Tanta University

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Department of Arabic Language and Its Literature

The Second Year

The First Semester

Code Number	Subject	Number of Hours			Marks		
		Theoretical	Practical	Total	Oral	Written	Total
AA21	Literature of the First Abbasid Era	2	1	3	20	80	100
AA22	Grammar and Morphology (2)	2	1	3	20	80	100
AA23	Prosody and Rhyme	3	-	3	-	100	100
AA24	Rhetoric	3	-	3	-	100	100
AA25	Islamic Philosophy	3	-	3	-	100	100
AA26	History of the Arab State	3	-	3	-	100	100
AA27	Oriental Language "Hebrew – Persian" (1)	2	-	2	-	100	100
	Total number of hours	18	2	20			700

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Department of Arabic Language and Its Literature

The Second Year

The Second Semester

Code Number	Subject	Number of Hours			Marks		
		Theoretical	Practical	Total	Oral	Written	Total
AA28	Literature of the Second Abbasid Era	3	-	3	-	100	100
AA29	Koranic Texts and Interpretation	3	-	3	-	100	100
AA210	Poetic Music	2	1	3	20	80	100
AA211	Phonetics	3	-	3	20	80	100
AA212	Literary Criticism till the End of the 4 th Century	3	-	3	-	100	100
AA213	Oriental Language "Hebrew – Persian" (1)	2	-	2	-	100	100
AA214	Modern European Language (2)	3	-	3	-	100	100
	Total number of hours	19	1	20			700

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The Third Year

The First Semester

Code Number	Subject	Number of Hours			Marks		
		Theoretical	Practical	Total	Oral	Written	Total
AA31	Literature of Morocco and Andalusia	3	-	3	-	100	100
AA32	Grammar and Morphology (3)	3	-	3	-	100	100
AA33	Semantics	2	1	3	20	80	100
AA34	Semantics and Dictionaries	2	1	3	20	80	100
AA35	Oriental Language "Hebrew – Persian" (2)	3	-	3	-	100	100
AA36	Philosophy of Beauty in the Arabic Language	3	-	3	-	100	100
AA37	Civilization of Morocco and Andalusia	3	-	3	-	100	100
	Total number of hours	19	2	21			700

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The Third Year

The Second Semester

Code Number	Subject	Number of Hours			Marks		
		Theoretical	Practical	Total	Oral	Written	Total
AA38	Literature of Successive Eras	2	1	3	20	80	100
AA39	Sciences of Sacred Hadith and its Texts	3	-	3	-	100	100
AA310	Exercises in Grammar and Morphology (2)	3	-	3	-	100	100
AA311	Literary Criticism of 5 th Hijri Century and Thereafter	2	1	3	20	80	100
AA312	Language Sociology and Literature	3	-	3	-	100	100
AA313	European Texts and Translation (1)	3	-	3	-	100	100
	Total number of hours	16	2	18			600

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The Fourth Year

The First Semester

Code Number	Subject	Number of Hours			Marks		
		Theoretical	Practical	Total	Oral	Written	Total
AA41	Modern Arabic Literature (1)	3	-	3	-	100	100
AA42	Comparative Literature	3	-	3	-	100	100
AA43	Grammar and Morphology (4)	3	-	3	-	100	100
AA44	Modern Rhetoric Theories	2	1	3	20	80	100
AA45	Current Islamic Thought	3	-	3	-	100	100
AA46	Oriental Language "Hebrew – Persian" (3)	2	1	3	20	80	100
	Total number of hours	16	2	18			600

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The Fourth Year

The Second Semester

Code Number	Subject	Number of Hours			Marks		
		Theoretical	Practical	Total	Oral	Written	Total
AA47	Modern Arabic Prose (2)	3	-	3	-	100	100
AA48	Modern Literary Criticism	2	1	3	20	80	100
AA49	Philology	3	-	3	-	100	100
AA410	Exercises in Grammar and Morphology (3)	3	-	3	-	100	100
AA411	Text Analysis	2	1	3	20	80	100
AA412	European Texts and Translation (2)	3	-	3	-	100	100
	Total number of hours	16	2	18			600

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Department of English Language and Its Literature



**Department of English Language and Its
Literature**

Tanta University

Faculty of Arts

Department of English Language and Its Literature

The First Year

The First Semester

Code Number	Subject	Number of Hours			Marks		
		Theoretical	Practical	Total	Oral	Written	Total
AE11	Essay	3	-	3	-	100	100
AE12	Translation	3	-	3	-	100	100
AE13	Novel	3	-	3	-	100	100
AE14	Linguistic Studies (1)	3	1	3	25	75	100
AE15	Drama	3	-	3	-	100	100
AE16	Literary Concepts	3	-	3	-	100	100
AE17	Phonetics	3	1	3	25	75	100
	Total number of hours	21	2	23			700

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Department of English Language and Its Literature

The First Year

The Second Semester

Code Number	Subject	Number of Hours			Marks		
		Theoretical	Practical	Total	Oral	Written	Total
AE18	History of English Literature	3	-	3	-	100	100
AE19	Poetry	3	-	3	-	100	100
AE110	History of England (in English)	3	-	3	-	100	100
AE111	Special Theme in Literature and Language	3	-	3	-	100	100
AE112	Second European Language	3	-	3	-	100	100
AE113	Arabic Language	3	-	3	-	100	100
AE114	Human Rights	2	-	2	-	100	-
	Total number of hours	20	-	20			600

Tanta University

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Department of English Language and Its Literature

The Second Year

The First Semester

Code Number	Subject	Number of Hours			Marks		
		Theoretical	Practical	Total	Oral	Written	Total
AE21	Drama and Shakespeare	3	-	3	-	100	100
AE22	Poetry	3	-	3	-	100	100
AE23	Classic Literature	3	-	3	-	100	100
AE24	Special Theme in Literature and Language	3	-	3	-	100	100
AE25	Literary and Linguistic Concepts	3	-	3	-	100	100
AE26	Linguistic Studies (2)	2	1	3	25	75	100
	Total number of hours	17	1	18			600

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Department of English Language and Its Literature

The Second Year

The Second Semester

Code Number	Subject	Number of Hours			Marks		
		Theoretical	Practical	Total	Oral	Written	Total
AE27	British Civilization of the 16 th and 17 th Centuries	3	-	3	-	100	100
AE28	Translation	2	1	3	25	75	100
AE29	Novel of the 18 th Century and Early 19 th Century	3	-	3	-	100	100
AE210	Essay	3	-	3	-	100	100
AE211	Second European Language	3	-	3	-	100	100
AE212	Arabic Language	3	-	3	-	100	100
	Total number of hours	17	1	18			600

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The Third Year

The First Semester

Code Number	Subject	Number of Hours			Marks		
		Theoretical	Practical	Total	Oral	Written	Total
AE31	Essay	3	-	3	-	100	100
AE32	Linguistic Studies (3)	2	1	3	25	75	100
AE33	Literary Criticism	3	-	3	-	100	100
AE34	Novel of the 19 th Century	3	-	3	-	100	100
AE35	Translation	2	1	3	-	100	100
AE36	American Literature	3	-	3	-	100	100
	Total number of hours	16	2	18			600

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Department of English Language and Its Literature

The Third Year

The Second Semester

Code Number	Subject	Number of Hours			Marks		
		Theoretical	Practical	Total	Oral	Written	Total
AE37	British Civilization of the 18 th and 19 th Centuries	3	-	3	-	100	100
AE38	Drama of the 17 th and 18 th Centuries	3	-	3	-	100	100
AE39	Issues of Modern British Literature	3	-	3	-	100	100
AE310	Poetry of the 17 th and 18 th Centuries	3	-	3	-	100	100
AE311	Special Theme in Literature and Language	3	-	3	-	100	100
AE312	International Literature	3	-	3	-	100	100
	Total number of hours	18	-	18			600

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Department of English Language and Its Literature

The Fourth Year

The First Semester

Code Number	Subject	Number of Hours			Marks		
		Theoretical	Practical	Total	Oral	Written	Total
AE41	British Civilization of the 20 th Centuries and Thereafter	3	-	3	-	100	100
AE42	Translation	2	1	3	25	75	100
AE43	American Literature	3	-	3	-	100	100
AE44	Shakespeare	3	-	3	-	100	100
AE45	Current Literary and Linguistic Trends	3	-	3	-	100	100
AE46	Poetry of the 19 th and 20 th Centuries and Thereafter	3	-	3	-	100	100
	Total number of hours	17	1	18			600

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Department of English Language and Its Literature

The Fourth Year

the Second Semester

Code Number	Subject	Number of Hours			Marks		
		Theoretical	Practical	Total	Oral	Written	Total
AE47	Modern Literary Criticism	3	-	3	-	100	100
AE48	Essay	3	-	3	-	100	100
AE49	Linguistic Studies (4)	2	1	3	25	75	100
AE410	Novel of the 20 th Century and Thereafter	3	-	3	-	100	100
AE411	Special Theme of Literature and Language	3	-	3	-	100	100
AE412	Drama	3	-	3	-	100	100
	Total number of hours	17	1	18			600

